



CITY OF CLEWISTON
115 West Ventura Avenue
Clewiston, Florida 33440

CITY COMMISSION AGENDA

Monday, August 15, 2016 – 5:00 p.m.

Workshop – August 10, 2016 – 5:00 p.m.

CALL MEETING TO ORDER

PRAYER AND PLEDGE OF ALLEGIANCE

ADDITIONS/DELETIONS/CHANGES AND APPROVAL OF THE AGENDA

1. Consent Agenda

- A. *Commission Workshop Minutes – June 16, 2016*
- B. *Commission Budget Workshop Minutes – June 16, 2016*
- C. *Commission Meeting Minutes – June 20, 2016*
- D. *Joint Hendry County Commission, Clewiston City Commission & Hendry County School Board Meeting Minutes – July 12, 2016*
- E. *Commission Workshop Minutes – July 14, 2016*
- F. *Commission Budget Workshop Minutes – July 14, 2016*
- G. *Commission Meeting Minutes – July 18, 2016*
- H. *Special Commission Meeting Minutes – August 1, 2016*

Exhibit: Agenda Item No. 1A – 1H

Recommendation: Recommended motion is to approve the consent agenda.

PRESENTATION – FRDAP Grant – Morgan Tyrone, Park Ranger, Highlands Hammock and Lake June-In-Winter State Parks

PUBLIC HEARINGS

- 2. **Special Exception for Clewiston Commons, LLC (This agenda item was tabled from the July 18, 2016 City Commission Meeting to the August 15, 2016 City Commission Meeting at the Commission's request.)** – Pursuant to Chapter 110-395 of the City Code, Clewiston Commons, LLC is requesting a special exception to the permitted use standards for the properties located at 810 and 831 East Sagamore Avenue in order to use a Mobile Home/RV Park. The subject property is zoned Commercial.

Exhibit: Agenda Item Report No. 2

Recommendation: The Planning & Zoning Board met on Monday, May 2, 2016 and recommends the special exception be denied.

3. **Variance request from Gerardo Villegas** – The applicant, Gerardo Villegas, is requesting a variance to the setback standards to construct a home on a vacant lot at 402 East Ventura Avenue, a/k/a N 83 ft. of Lots 13 + 14, Block 367, General Plan of Clewiston. The property is zoned R-2. The Planning & Zoning Board met on August 1, 2016 and recommends the variance be approved as presented.
- Exhibit:** Agenda Item Report No. 3
Recommendation: Commission Discretion

ORDINANCE

4. **Ordinance No. 2016-03 - First Reading (This agenda item was tabled from the July 18, 2016 Commission Meeting)** – Ordinance 2016-03 amends division 10. C General Commercial District, Chapter 110 Zoning by adopting a new Section 110-401 “Special Exception to Height Regulations; Special Exception Structures” authorizing the City Commission to increase the maximum building height in the C General Commercial District by special exception upon application review and public hearing; provides authority to codify, a conflicts cause, a severability clause; provides an effective date; and provides for other purposes.
- Exhibit:** Agenda Item Report No. 4
Recommendation: Recommended motion is to approve Ordinance No. 2016-03 on first reading and set the Public Hearing on September 19, 2016.
5. **Ordinance No. 2016-04 - First Reading** – Ordinance 2016-04 amends Chapter 18-Buildings and Building Regulations to adopt a new Article X. “Residential Rental and Inspection”; provides authority to codify, a conflicts clause, a severability clause; provides an effective date; and provides for other purposes.
- Exhibit:** Agenda Item Report No. 5
Recommendation: Recommended motion is to approve Ordinance No. 2016-04 on first reading and set the Public Hearing on September 19, 2016.

RESOLUTION

6. **Resolution No. 2016-05** – Resolution 2016-05 in support of submission of an “Our Town Grant”
- Exhibit:** Agenda Item Report No. 6
Recommendation: Recommended motion is to approve Resolution No. 2016-05.
7. **Resolution No. 2016-06** – Resolution 2016-06 creates a budget amendment for an inter-fund loan to the General Fund from the Water Sewer Enterprise Fund (approved by the Commission on July 18, 2016) and also creates budget amendments to the State Library Fund.
- Exhibit:** Agenda Item Report No. 7
Recommendation: Recommended motion is to approve Resolution No. 2016-06.

MISCELLANEOUS ACTION AND DISCUSSION ITEMS

- 8. Award of 2016 Road Reconstruction Project** – The City advertised for bids for the Road Reconstruction Project on July 14, 2016. The bids will be opened on August 9, 2016 at 2:00 pm. Staff and City Engineers Tommy Perry and Scott Jones with Johnson-Prewitt & Associates, Inc. will have a recommendation.
Exhibit: Agenda Item Report No. 8
Recommendation: Commission Discretion
- 9. Award of 2016 West Boat Basin Parking Overlay Project** – The City advertised for bids for the West Boat Basin Parking Overlay Project on July 14, 2016. The bids will be opened on August 9, 2016 at 2:00 pm. Staff and City Engineers Tommy Perry and Scott Jones with Johnson-Prewitt & Associates, Inc. will have a recommendation.
Exhibit: Agenda Item Report No. 9
Recommendation: Commission Discretion
- 10. Award of 2016 Overlay Paving Project** – The City advertised for bids for the Overlay Paving Project on July 14, 2016. The bids will be opened on August 9, 2016 at 2:00 pm. Staff and City Engineers Tommy Perry and Scott Jones with Johnson-Prewitt & Associates, Inc. will have a recommendation.
Exhibit: Agenda Item Report No. 10
Recommendation: Commission Discretion
- 11. Discussion regarding Residential Rental and Inspection Program** – This agenda item was tabled from the July 18, 2016 City Commission Meeting.
Exhibit: Agenda Item Report No. 11
Recommendation: Commission Discretion
- 12. Discussion regarding Vacant Property Ordinance** – This agenda item was tabled from the July 18, 2016 City Commission Meeting.
Exhibit: Agenda Item Report No. 12
Recommendation: Commission Discretion
- 13. Service Agreement – Chamber of Commerce** – This agreement states the City will pay the Chamber of Commerce \$5,000 per year in exchange for the use of the Chamber of Commerce’s public notice sign and tour bus upon request.
Exhibit: Agenda Item Report No. 13
Recommendation: Recommended motion is to approve the yearly Service Agreement with the Chamber of Commerce.
- 14. Service Agreement – Clewiston Museum** – This agreement states the City will pay the Clewiston Museum \$5,000 per year and pay the utility bills for one year in exchange for the use of the Museum’s conference room for public meetings.
Exhibit: Agenda Item Report No. 14
Recommendation: Recommended motion is to approve the yearly Service Agreement with the Clewiston Museum.

15. **Approval of Turf Management Services Agreement** - Approval of this agreement will provide contractual services for Agronomic Consulting Enterprises, LLC to continue to maintain the golf course and sports complex fields for one year in the amount of \$15,000.
Exhibit: Agenda Item Report No. 15
Recommendation: Recommended motion is to approve the Turf Management Services Agreement
16. **Approval of utilizing a contribution from the United States Sugar Corporation as partial funding support for the approved capital project of redoing the greens at the golf course.**
Exhibit: Agenda Item Report No. 16
Recommendation: Commission Discretion
17. **Approval of Change Order No. 1 for the 2015 West Pasadena Drainage Project** – This Change Order is needed to construct an additional 55.136 feet of 5’-wide concrete sidewalk which will replace some sidewalk contiguous to the project that has been previously damaged. It also allows for a longer slope to meet ADA requirements.
Exhibit: Agenda Item Report No. 17
Recommendation: Recommended motion is to approve Change Order No. 1 for the 2015 West Pasadena Drainage Project.
18. **Discussion regarding final payment to LCCI Construction, LLC for the 2015 West Pasadena Drainage Project** – City Engineer Scott Jones
19. **Departmental Monthly Activity Reports** - Presented for information only.

PUBLIC COMMENTS - At this time, any person will be allowed to speak on any matter that pertains to City business.

COMMENTS FROM CITY MANAGER

COMMENTS FROM THE CITY ATTORNEY

COMMENTS FROM THE CITY COMMISSION

ADJOURNMENT

The City of Clewiston is an equal opportunity provider and employer.

City Hall is wheelchair accessible and accessible parking spaces are available. Accommodation requests or interpretive services must be made 48 hours prior to the meeting. Please contact the City Clerk's office at (863) 983-1484, extension 227, or FAX (863) 983-4055 for information or assistance.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, the person will need a record of the proceedings, and that, for such purpose, the person may need to ensure a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

I, the undersigned authority, do hereby certify the above Notice of Meeting of the City Commission of the City of Clewiston is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice at the front and rear entrances of City Hall, a place convenient and readily accessible to the general public at all times.

Kathy Combass
Interim City Clerk