



**CITY OF CLEWISTON**  
115 West Ventura Avenue  
Clewiston, Florida 33440

**CITY COMMISSION AGENDA**

**Monday, November 20, 2017 – 5:00 p.m.**

**Workshop – November 16, 2017 – 5:00 p.m.**

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**CALL MEETING TO ORDER**

**PRAYER AND PLEDGE OF ALLEGIANCE**

**ADDITIONS/DELETIONS/CHANGES AND APPROVAL OF THE AGENDA**

**1. Consent Agenda**

- A. *Commission Workshop Regarding Inflow Removal Inflow/Infiltration Project Phase 1 Minutes – October 9, 2017*
  - B. *Commission Workshop Minutes – October 12, 2017*
  - C. *Commission Meeting Minutes – October 16, 2017*
  - D. *Commission Workshop Regarding Projects and Goals for 2018 Minutes – October 30, 2017*
  - E. *Turf Management Services Agreement*
  - F. *Event Application – ACFC Winter Wonderland – December 16, 2017*
  - G. *Proclamation – W. H. “Jimmy” McDuffie, Jr.*
- Exhibit:** Agenda Item No. 1A – 1G
- Recommendation:** Recommended motion is to approve the consent agenda.

**PRESENTATION OF PROCLAMATION TO W. H. “JIMMY” MCDUFFIE, JR.**

**ANNUAL SECURIAN PENSION PLAN UPDATE – GLORIA ROSEN – Registered Representative, PAULA LOEB – Senior Relationship Manager, AND JEFFREY RUEBER – Chartered Financial Analyst, Due Diligence Team**

**PUBLIC HEARINGS**

- 2. **PUBLIC HEARING - Ordinance No. 2017-18 – Final Reading** – Ordinance No. 2017-18 pertains to accessory structures, provides for amendments to Sec. 110-526 of the Code of Laws of the City relating to definition of accessory structure, heights and sizes of garages and carports, and the use of shipping containers as accessory structures in the industrial districts.

**Exhibit:** Agenda Item Report No. 2  
**Recommendation:** Recommended motion is to approve Ordinance No. 2017-18 and authorize the Mayor to sign.

3. **PUBLIC HEARING - Ordinance No. 2017-19 – Final Reading** – Ordinance No. 2017-19 clarifies and establishes the responsibility for the costs of relocation of utilities in the alley and easements abandoned by Ordinance No. 2016-06.

**Exhibit:** Agenda Item Report No. 3  
**Recommendation:** Recommended motion is to approve Ordinance No. 2017-19 and authorize the Mayor to sign.

### **ORDINANCES**

4. **Ordinance No. 2017-20 – First Reading** – Ordinance No. 2017-20 enacts a new Chapter 2, Article V., “Employment Screening” to provide for criminal history record checks pursuant to Section 166.0442, Florida Statutes; finds certain positions of municipal employment or appointment to be critical to security or public safety within the City; finds certain public facilities to be critical to security or public safety within the City; provides for modifications to positions of municipal employment or appointment and modifications to public facilities to be made by resolution adopted by the City Commission.

**Exhibit:** Agenda Item Report No. 4  
**Recommendation:** Recommended motion is to approve Ordinance No. 2017-20 on first reading and set the public hearing for December 18, 2017.

### **RESOLUTIONS**

5. **Resolution No. 2017-19** – Resolution No. 2017-19 requests the Florida Fish and Wildlife Conservation Commission “FWC” and the Florida Department of Environmental Protection “FDEP” to consider certain important issues regarding the overall viability, sustainability and health of Lake Okeechobee and encourages other Lake Okeechobee cities and counties to support the resolution.

**Exhibit:** Agenda Item Report No. 5  
**Recommendation:** Recommended motion is to approve Resolution No. 2017-19 and authorize the Mayor to sign.

6. **A. Resolution No. 2017-20** – Resolution No. 2017-20 authorizes a loan application for the State Revolving Fund to finance the construction of wastewater treatment facilities in the City.

**B. Inflow and Infiltration Removal Studies Contract for Consulting/Professional Services between Public Utility Management and Planning Services, Inc. and the City of Clewiston** – If approved, in accordance with the Scope of Services attached to the Contract, the Consultant, Public Utility Management and Planning Services, Inc. will provide professional engineering consultant services in the area of water, sewer and stormwater engineering making and analyses for the duration of the contract.

**Exhibit:** Agenda Item Report No. 6  
**Recommendation:** Recommended motion is to approve Resolution No. 2017-20 to apply for SRF funding, and approve the Inflow and Infiltration Removal Studies Contract for Consulting/Professional Services between Public Utility Management and Planning Services, Inc. and the City of Clewiston, cost not to exceed \$34,750.

7. **Resolution No. 2017-21** – Resolution No. 2017-21 urges members of the Florida Legislature and Congress to fully fund and expedite repairs to the Herbert Hoover Dike.

**Exhibit:** Agenda Item Report No. 7

**Recommendation:** Recommended motion is to approve Resolution No. 2017-21 and authorize the Mayor to sign.

8. **Resolution No. 2017-22** – Resolution No. 2017-22 adopts amendments to the budget for fiscal year 2016-2017.

**Exhibit:** Agenda Item Report No. 8

**Recommendation:** Recommended motion is to approve Resolution No. 2017-22 and authorize the Mayor to sign.

#### **MISCELLANEOUS ACTION AND DISCUSSION ITEMS**

9. **Discussion regarding 2018 Commission Meeting Schedule** – The Commission discussed having two Commission Meetings each month in 2018 at the October 30, 2017 Commission Workshop and requested that this item be placed on the November 20, 2017 Commission Meeting Agenda.

**Exhibit:** Agenda Item Report No. 9

**Recommendation:** Commission Discretion

10. **Extension of 2017 Grounds Maintenance Contract with Cross Training Ministries, Inc.** – Cross Training Ministries, Inc. has requested a one year extension of the 2017 Grounds Maintenance Contract which initial annual term expires on December 31, 2017. Cross Training agrees to extend the contract under the same provisions provided in the current contract. Public Works Director Sean Scheffler has been pleased with the work of Cross Training Ministries.

**Exhibit:** Agenda Item Report No. 10

**Recommendation:** Recommended motion is to extend the 2017 Grounds Maintenance Contract with Cross Training Ministries, Inc. for one year.

11. **Extension of 2017 Grounds Maintenance Contract with IVG Corp.** – IVG Corp. has requested a one year extension of the 2017 Grounds Maintenance Contract which initial annual term expires on December 31, 2017. IVG Corp. agrees to extend the contract under the same provisions provided in the current contract. Public Works Director Sean Scheffler has been pleased with the work of IVG Corp.

**Exhibit:** Agenda Item Report No. 11

**Recommendation:** Recommended motion is to extend the 2017 Grounds Maintenance Contract with IVG Corp. for one year.

- 12. Award of US27/Sugarland Highway Phase One Beautification Project** – The City advertised for bids for the US27/Sugarland Highway Phase One Beautification Project on October 12, 2017. The bids were received and opened on November 2, 2017. The total bid amounts were \$98,544.50 and \$168,779.03.

**Exhibit:** Agenda Item Report No. 12

**Recommendation:** Commission Discretion

- 13. Approval of Change Order No. 1 for the Master Pump Station Rehabilitation Project** – This Change Order is needed to allow Hinterland Group, Inc. to pay Barney’s Pumps Inc. for the purchase of the pumps and control panels in the total amount of \$105,568.76.

**Exhibit:** Agenda Item Report No. 13

**Recommendation:** Recommended motion is to approve Change Order No. 1 for the Master Pump Station Rehabilitation Project.

- 14. Approval of Letter to Commercial Businesses along US Highway 27** – At the October 30, 2017 Commission Workshop, Mayor Gardner asked staff to draft a letter to commercial businesses along US Highway 27 reminding them of the City’s maintenance standards requirements and asking them to comply.

**Exhibit:** Agenda Item Report No. 15

**Recommendation:** Commission Discretion

- 15. Discussion regarding Parking for Commercial and Residential Properties** – City Attorney Gary Brandenburg

**Exhibit:** Agenda Item Report No. 15

**Recommendation:** Commission Discretion

- 16. Discussion regarding Purchasing Procedures** – City Attorney Gary Brandenburg

**Exhibit:** Agenda Item Report No. 16

**Recommendation:** Commission Discretion

- 17. USDA Utility Relocation Grant Discussion** – USDA has requested additional items.

**Exhibit:** Agenda Item Report No. 17

**Recommendation:** Commission Discretion

- 18. FMPA Discussion** – City Attorney Gary Brandenburg

- 19. Departmental Monthly Activity Reports** - Presented for information only.

**PUBLIC COMMENTS** - At this time, any person will be allowed to speak on any matter that pertains to City business.

## **COMMENTS FROM CITY MANAGER**

**COMMENTS FROM THE CITY ATTORNEY**

**COMMENTS FROM THE CITY COMMISSION**

**ADJOURNMENT**

The City of Clewiston is an equal opportunity provider and employer.

City Hall is wheelchair accessible and accessible parking spaces are available. Accommodation requests or interpretive services must be made 48 hours prior to the meeting. Please contact the City Clerk's office at (863) 983-1484, extension 227, or FAX (863) 983-4055 for information or assistance.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, the person will need a record of the proceedings, and that, for such purpose, the person may need to ensure a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

I, the undersigned authority, do hereby certify the above Notice of Meeting of the City Commission of the City of Clewiston is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice at the front and rear entrances of City Hall, a place convenient and readily accessible to the general public at all times.

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Mary K. Combass, Interim City Clerk