

**CITY OF CLEWISTON**  
**Special Commission Meeting**  
**March 6, 2023**

---

The Clewiston City Commission held a Special Meeting in the City Hall Commission Chambers Monday, March 6, 2023. The meeting was called to order at 5:00 p.m. by Mayor James Pittman. Mayor Pittman gave the invocation and the audience joined in reciting the Pledge of Allegiance.

**Commissioners Present:** Mayor James Pittman, Vice Mayor Greg Thompson, Commissioner Barbara Edmonds, Commissioner Mali Gardner and Commissioner Hillary Hyslope.

**Personnel Present:** City Manager Randy Martin, City Clerk Kathy Combass, Assistant Utilities Director Lynne Mila, Community Development Director Travis Reese, Code Enforcement Officer Debbie Clay, and Recreation & Leisure Services Director Lauren McGinnis. City Attorney Dylan Brandenburg attended via telephone and Director of Operations Danny Williams joined the meeting at 5:16 p.m.

**Visitors Present:** Terry Gardner, Donnie Hughes, Lowell Hughes, Jerry Cochrane, Margaret Wuerstle and Jared Beck.

**Additions/Deletions/Changes and Approval of the Agenda** – There were no additions, deletions or changes to the agenda.

**Public Comments** – There were no public comments.

**RESOLUTIONS**

- 1. Resolution No. 2023-015** – Resolution No. 2023-015 approves the award of the bid for “Water Meter Boxes For Sensus AMI Meters” to Core and Main.

Manager Martin summarized the agenda item. Assistant Utilities Director Lynne Mila reviewed the project scope and noted that staff have determined that some of the older meter boxes located in the City’s service area do not accommodate the Sensus AMI meters; they have to be replaced. They plan to remove and replace them in-house with city staff to the maximum extent possible to manage the cost. She estimated that there are about 800 boxes out of the 4,000 plus in the system that need to be replaced. She stated that staff are anxious to get started and they are considering using individuals from Labor Finders to pair up with city staff to get this necessary task completed before the AMI meter installations are begun for water meters. Manager Martin added that the water meter conversions will be done after the electric meters so that should give us time ample to address the replacement of these boxes. Assistant Director Mila mentioned that the new boxes will be upgraded with a wider body to accommodate the new meters and a plug for bees at no additional cost. She reported that to date to allow for system testing and troubleshooting approximately 20 water and 50 electric AMI equipped meters had already been installed and noted that another project advantage was that since we are going to have to do an assessment for lead and copper next year, EPA is going to check the boxes for lead and copper at no charge for us while they are out in the field. Manager Martin stated that we have complied with the federal requirements for ARPA funding but have not yet spent it all. He believed there would be \$500,000 to \$600,000 left after this proposed expenditure. Mayor Pittman then read Resolution No. 2023-15 by title.

**Commissioner Gardner made a motion, seconded by Commissioner Hyslope, to approve Resolution No. 2023-016. Vote 5 yeas, 0 nays**

- 2. Resolution No. 2023-016** – Resolution No. 2023-016 approves WeProject Project Change Order Request Number CO-70-001 (Revision 1.0) and authorizes the issuance of a purchase order to WeProject in the amount of \$7,920 for an additional 60 hours of time as needed to complete the AMI Technical Project Management (FSAT & Integrations) services for the City’s Advanced Metering Infrastructure Project.

Manager Martin and Assistant Director Mila summarized the agenda item. Assistant Director Mila explained that the reason for this request is nobody's fault; this was done incrementally because the issues with getting the two systems to integrate have to be addressed as they come up. Manager Martin explained further that the project has taken longer than we thought primarily due to supply chain delays in receiving the new metering equipment, but the hours needed have been more driven by our interactions with Sensus and the project than with WeProject and their assistance. We are at a critical stage that we need some more hours of assistance which has been very worthwhile. We were not sure how much technical support from this consultant we would need to begin with. Now, we feel like we are at a stage where we know that we at least need these extra hours and hopefully that will be more than enough to finish.

Director Williams joined the meeting at 5:16 p.m.

Mayor Pittman read Resolution No. 2023-016 by title.

**Vice Mayor Thompson made a motion, seconded by Commissioner Hyslope, to approve Resolution No. 2023-016. Vote 5 yeas, 0 nays**

### **Adjournment**

**Commissioner Gardner made a motion, seconded by Vice Mayor Thompson, to adjourn the meeting at 5:18 p.m. The motion was approved unanimously.**

---

James Pittman, Mayor

---

Mary K. Combass, City Clerk